



A Guide to Troop 32

Troop 32 is a large, very active boy led troop. It is our goal to help each scout grow into an independent and strong young man, and we encourage the scout to be responsible for his scouting program. This document is to help families understand how the Troop operates and the language we use when delivering the scouting program.

COMMUNICAITONS AND LEADERSHIP

Patrol Call

The patrol leader contacts the patrol members informing them of the week's activities and upcoming events. This is the Troop's primary means of communicating the upcoming schedule. If a patrol leader is not available to make calls, he can delegate this responsibility to his assistant patrol leader. Scouts are expected to write down the information. If a message is left on an answering machine, the troop member should call back the patrol leader to let him know the call was received. This is also a time to ask questions or get clarification if needed.

Patrol calls should be received by 7PM on Thursday night. If a scout does not get a call, he should call his patrol leader (or troop guide). It is each scout's responsibility to follow up if they do not get a call. If a scout is unable to reach his patrol leader, he should contact in order: Assistant Senior Patrol Leader, Senior Patrol Leader, his Mentor, the Scoutmaster.

Patrol Mentors

Each patrol has an assigned ASM (Assistant Scoutmaster) to monitor the patrol and help the patrol leader. The mentor is a good first point of contact for parents that have questions or concerns.

Youth Protection

National policy requires that there are no one-on-one contacts between scouts and adults. This means that when a scout is emailing an adult leader, he must include a second adult. If there is a phone call, a second adult should be able to hear the conversation. Please see the BSA website on Youth Protection for more details and report any concerns to the Scoutmaster and Committee Chair.

SPL

The Senior Patrol Leader is the youth scout in charge of the troop and can be found easily at meetings and on outing by the red vest he wears.

Troop Guide

A scout assigned to a new patrol that will guide them and teach them about the troop.

Scout Leaders

Every six months there is a new set of scouts given leadership positions within the Troop. The scouts are led by a SPL (senior patrol leader). The other positions include ASPL (Assistant Senior Patrol Leader), Patrol Leader/Troop Guides, Scribe,



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Quartermaster, Chaplain's Aide, Librarian, Historian, OA Representative, Instructor, Leave No Trace Trainer, Junior Assistant Scoutmaster, Webmaster, and Den Chief.

Adult Leaders

The Scoutmaster, Committee Chair and Charter Representative lead the Troop. The Scoutmaster leads the Assistant Scoutmasters and the SPL to run all of the meetings, outings, and other program for the scouts. The Committee Chair leads the Committee that provides support functions to the Troop and the Scoutmaster. The Charter Representative is the liaison between our Charter Organization (Santa Rosa Police Officers Association) and the Scoutmaster and Committee Chair.

Becoming a Trained Leader

The Troop is always looking for more Assistant Scoutmasters. We encourage parents to allow their scout to experience the Troop for a period of time before the getting involved. This is because being a trained leader in Troop 32 is for the purpose of supporting all the scouts, not just your own. If you are considering becoming a leader, please speak to the Scoutmaster and Committee Chair to learn about required training, expectations and positions available.

Roster

This is a list of all scouts and their telephone numbers to be used to contact patrol members, patrol leaders, SPL, mentors, etc. It is the scout's responsibility to provide updated telephone numbers. Printed rosters are available in the Troop Forms Box on the Outing Table at the meetings.

MEETINGS AND UNIFORMS

Regular Troop Meetings, Monday nights

This refers to the Santa Rosa Bible Church from 7:00pm to 8:30pm either in the main Hall at the Church or occasionally in rooms 42/45 (these are behind the Santa Rosa Bible Church in the RVCS classrooms).

Service Patrol

Each week a patrol is assigned to set-up before and clean up after the meeting. They should arrive at 6:45 and do not leave until the meeting is fully cleaned up. Service patrol scouts must check out with the Senior Patrol Leader (SPL). These scouts also lead the flag ceremony for the troop meeting.

Class B (or Activity) Uniform

Embroidered Troop 32 shirt, scout pants/shorts, hat, belt. Normally worn during Outings and to Service Projects. Occasionally worn at Monday Night Meetings.

Class A (or Field) Uniform

Tan shirt with properly placed patches, scout pants/shorts, scout socks, hat, and belt (if pants don't have one built in). This is worn at Monday night meeting and to/from camps where other scouts are in attendance such as Camporee or Summer Camp.



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Class A Plus Uniform

Wear the merit badge sash in addition to the Class A uniform. Normally this is worn for Court of Honors and on special occasions.

Court of Honor

These are award ceremonies held four times per year (March, June, September, and December). Every scout and family should attend to celebrate the awards and ranks earned by the scouts. It is always nice to see your scout recognized and to support fellow scouts.

Eagle Court of Honor

Much like a troop Court of Honor this is where a scout is recognized for his achievement of scouting's highest award – the Eagle Scout. These are normally for one Eagle Scout, but they can include multiple Eagle Scouts. We recommend and encourage everyone in the troop and their families to join Troop 32 in honoring each Eagle Scout by attending their Eagle Court of Honor.

Advancement Table

This is where scouts go to ask any questions about advancement. Individual records and blue cards for merit badges can be requested (that must be signed by the Scoutmaster for Eagle required merit badges). An Advancement Chair leads the Advancement table. Scouts should also go to the Advancement table to ask for a Scoutmaster's Conference or a Board of Review.

Rank Advancement

Scouts ready to advance to the next rank should have each area in their Boy Scout Handbook signed and dated by an ASM except for the last three areas (Scout Spirit, Scoutmaster Conference, and Board of Review). It is important to note that parents are never allowed to sign off in a scout's book. Scouts can complete items for any rank at any time (not necessarily in order). Scouts advancing to 1st Class, Star and Life should complete a "Green Sheet".

To advance, a scout is required to come to the Advancement table wearing a full Class A uniform, including socks, and any patches previously awarded sewn in the correct place. The Advancement Chair will set up a Scoutmaster conference where the Scoutmaster or his designee can talk privately to the scout about his accomplishments and future goals. The scout returns to the Advancement table and the Chair will set up a Board of Review (usually the following week for higher ranks). The Board of Review asks the scout about his experiences and checks in with how the program is working. Once both are complete, the scout returns to the Advancement table for a final check and will be awarded the rank badge at the end of the meeting.

Gear Table

All of the Troop 32 uniform items are available for your scout here. We sell new items at cost and have "gently worn" articles for the taking. This equipment is provided to help



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your scout be ready for T32 outings and events. We encourage Scouts to turn in uniform items, hiking boots and equipment which still have some life but they have outgrown so younger scouts can benefit.

OUTINGS AND SERVICE PROJECTS

Sign Up Table

A scout can sign himself up for outings at the Sign Up table. (*Parents do not sign their scout up for outings.*) Once his name is on the list, it is the scout's responsibility to communicate with his parents and show up for the event on time*. If a scout needs to be taken off the list, he may cross his own name off at a meeting. If a scout cannot attend an event, and it is too late to cross their name off the list, the scout must tell the Life Scout in charge of the event or call the SPL. No shows without an excuse shall be responsible for any expenses incurred by the Patrol Leader and need to submit a 100 word essay.

*In an effort to use ScoutBook, parents are asked to use the RSVP feature in ScoutBook after their scout has signed up for an outing. This will confirm permission to attend.

Permission Slips

All outings have permission slips that must be signed and turned in. This needs to be signed by the parent or guardian. Permission slips are either on the Sign up table or at the outing departure point. The permission slip has outing information that is important to the scout and parents so please review the form for each event or activity.

"Meet at Oliver's"

Outings normally meet at the east side of the Montecito Shopping Center with Oliver's Market (on Montecito Boulevard, but more toward Ace Hardware.) This is a public location, so please try to keep cars out of the shop parking places and scouts should be respectful to the shopping center patrons. Depending on the outing we can be in front of Ozzie's Grill or near True Value Hardware. NOTE: It is Troop 32 policy that only trained leaders will drive scouts to and from outings.

"Depart at"

This is usually on the permission slip and may be included in the patrol call. This is our actual departure time. Plan on arriving at least 15 minutes earlier for a drop-off. The Troop does not wait if a scout does not arrive by the departure time. Parents: Do Not Leave until your scout is properly checked in with a signed permission slip and any fees paid. This saves leaders from having to track you down and asking you to return.

"Pick up"

After most outings we return to the Leonards' residence (332 Oak Tree Drive) or the Oliver's Shopping Center to unpack troop equipment and safely dismiss the scouts to their parents. Please ensure your scout is picked up promptly at the specified time, as the Adult Leaders have already given considerably of their time and wish to depart as well. In some instances, the scout will call enroute with an ETA. Let your scout know what phone number is best to reach you at to facilitate this process



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Gear Check-In

All gear is due back the Monday after the event. Bring tent, stove etc. clean and ready for inspection. The scout cleans the items, not the parents. Scouts should report any equipment problems or items in need of repair to the Quartermaster.

100 Word Essay

This essay is a consequence for not following through on a responsibility. It is written and orally delivered to the troop by a scout who has not been trustworthy with a responsibility. This includes forgetting to bring back gear, failing to show up to an outing, not fulfilling their service patrol responsibility, or any other situation as determined by the SPL and Scoutmaster. It must tell what happened, include an apology, and explain what the scout has learned and how he will prevent it from happening again. The experience is designed to be positive with the Troop clapping and cheering for the scout after the presentation for being brave and sharing his misstep. The 100 Word Essay is not designed as a punishment.

Campership/Scholarships

The Troop Committee is committed to every scout having the opportunity to participate in scouting events. We do not want a financial hardship to prevent a scout from having a great scouting experience. Please contact the Scoutmaster or Committee Chair for details. All information will be kept private.

Eagle Project

The Eagle Scout is the highest rank in scouting and a scout must complete a community service project to show his leadership abilities. We ask that all scouts help support our Eagle candidate by participating in the Eagle projects as they come up.

Outings of significant value to your scout (Three quarters of Scouting is Outing!):

Summer Camp – the most significant scouting opportunity and a time for us to really get to know your scout and for him to get to know us. It is the best all-around experience with the great outdoors with swimming, boating and more. There are always lots of merit badges to earn too. This is what scouting is all about!

Winter/Spring Break – Troop 32 usually plans a weeklong adventure to some of the best places around – Grand Canyon, Death Valley, Catalina Island and more. These more challenging outings typically have a age, rank, or ‘experience’ requirement, for the safety and well-being of the participants.

Advancement Camp – Also known as Ryan’s Ranch. This is a great opportunity for our newer scouts to work toward the Tenderfoot, 2nd Class and 1st Class Ranks by learning from older scouts. It is a great weekend of learning and fun.

Philmont and other High Adventure – every couple of years Troop 32 plans a great adventure to Philmont or one of the other Scouting High Adventure Bases. This is for experienced scouts and they must meet minimum age and rank requirements.



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Jamboree – Every four years the BSA hosts a National Jamboree. The World Scouting Organization hosts a World Jamboree every four years as well. These are very large scouting events with roughly 40,000 scouts participating. Jamboree Troops are assembled at the Council level and require additional participation and fund raising. Please speak to the Scoutmaster to learn more.

FUNDRAISING AND OTHER RESOURCES

Fundraising

Each year the troop participates in three fundraising events each year.

- The Pancake Breakfast is held on the last Sunday in February and is a mandatory event for all scouts to raise money for the Troop.
- The Friends of Scouting campaign support scouting at a National level in June. Each family is asked to donate to support scouting.
- The Popcorn Program in September supports the Council and allows scouts to earn credit for their scout reserve. It is a voluntary program, but if all of the scouts in the Troop participate then they all get a higher percent of credit.

Scout Reserve

In September the scouts are encouraged to sell popcorn to support the Council. In addition to helping the Council, each scout receives a percentage of the sales as credit for the amount of popcorn they sell individually. This credit is kept on a ledger by the Committee Treasurer and can be used to pay for campouts, troop items at the Gear Table and (with prior approval) camping items such as a sleeping bag or backpack. Unless the credit is being used for a specific purpose (such as going to Jamboree), the credit cannot exceed \$500 and must be used by the time the Troop goes to summer camp in late June. Unused credit goes back to the Troop to be used for Troop-wide activities.

Troop 32 Vehicle Stickers

The Troop 32 brand has become our strong suit in the scouting community. We like our Troop 32 families to be identified with that Troop 32 brand and ask that each family have one of our stickers on their car placed in the bottom left-hand corner (driver's side) of the rear window.

Troop Library

Troop 32 has a library of resource books and Merit Badge pamphlets. Scouts should see the Troop Librarian for check out.

Troop 32 Website

This is a great resource for more information. Ask any ASM for the login and password www.troop32.org



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Order of the Arrow

This is BSA's honor society. Once a year the scouts of our Troop vote for those who will represent them in the Order of the Arrow. They must meet the membership requirements and be 1st Class.

A FINAL NOTE-

Each scout is expected to live by the Scout Oath and Law. Occasionally inappropriate behavior does occur. The Scoutmaster and/or Committee Chair will work with the scout to identify the issue and explain the expected behavior. Situations that are more serious or become repetitive will require the scout's parents or guardians to become part of the conversation and can lead to suspension from scouting activities or dismissal from the Troop.

We hope you find this information useful. Troop 32 wants to support you and your scout throughout the scouting experience. We encourage you to ask questions and help us help your scout be **Eagle Bound!**

A YELL A yell, a yell a good substantial yell and when we yell we yell like this and this is what we yell: A rose, a rose, a rose from Santa, Santa Rosa, we're the best we're gonna show you, in the valley that we choose – we're the troop they call three two – TROOP 32 – EAGLE BOUND!	My Back My back is aching my belts too tight my hips are shaking from left to right – say uh ungawa three two's got the pow'r – we said we meant it we're here to represent it – Ohhhh! My back is aching my belts too tight my hips are shaking from left to right – say uh ungawa three two's got the pow'r – we said we meant it we're here to represent it – Ohhhh! TROOP 32 – EAGLE BOUND!
We Are We are Together we are (normal) Together we are Troop 32 We are Together we are (louder) Together we are Troop 32 We are Together we are (really loud) Together we are Troop 32 TROOP 32 – EAGLE BOUND!	We Smell We smell, we smell, We really, really smell And when we camp we're always damp and that is why we smell. A yak, a yak, we smell just like yak we had fun, you're number one and that's why we're coming back! TROOP 32 – EAGLE BOUND!